

## COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES

### DEPARTMENT OF COMMUNITY SERVICES

Center for Community Health

1601 E Fourth Plain, Room C210C

March 10, 2015

| <u>PRESENT</u>  | <u>ABSENT</u>      | <u>STAFF</u>  | <u>GUESTS</u> |
|-----------------|--------------------|---------------|---------------|
| Armando Herrera | Jessica Ghiglieri  | Pete Munroe   | Spring Benson |
| Lydia Sanders   | Melodie Pazolt     | Rebecca Royce |               |
| Paula Martin    | Anne McEnerny-Ogle | Janet Snook   |               |
| Mavis Nickels   |                    |               |               |
| Sheree Thun     |                    |               |               |

I. Call to Order/Introductions

The meeting was called to order at 8:03 a.m. by Chair Armando Herrera.

II. Vice-Chair Nomination and Election

Joyce Lindsay has resigned from the Board, creating an opening for Vice-Chair on the Executive Team. Lydia Sanders made a motion to nominate Paula Martin to serve as the Vice Chair. Mavis Nickels seconded. Motion carried.

III. Approval of January 13, 2015, Meeting Minutes

Mavis Nickels moved to approve the January 13, 2015, minutes. The motion was seconded by Armando Herrera. The motion passed.

IV. Adopt 2015 Work Plan

Changes have been made in the 2015 Work Plan, including presentation of financial status of funded programs at each meeting and a presentation by 211info at the May meeting. Lydia Sanders moved to adopt the Plan; Paula Martin seconded. Motion carried.

V. Adopt CAAB Advocacy Plan

No changes have been made to the Advocacy Plan presented at the January retreat. Mavis Nickels moved to adopt the plan; Lydia seconded. Plan is adopted.

VI. CAAB Member Advocacy Reports

Members shared information of their participation in advocacy efforts in the community and in the legislature. Among these, Lydia Sanders expressed actively supporting State legislative bills, and encouraged members to sign up for alerts available from the Washington Low-Income Housing Alliance (WLIHA) at [www.wliha.org](http://www.wliha.org), and from Council for the Homeless at [www.councilforthehomeless.org](http://www.councilforthehomeless.org). Paula Martin expressed working with homeless clients and collaborating with DSHS, CRMHS, and Share. Sheree Thun volunteers at Council for the Homeless.

VII. ROMA Outputs vs. Outcomes Training

Results Oriented Management and Accountability is a cycle of evaluating, planning, implementing, and achieving results, as shared by Rebecca Royce. Outputs are activities accomplished by the

provider or the client, measuring product in terms of numbers of services. Outcomes reflect changes resulting from the services, and measure process. For some services, outcomes are measured by proxy based on significant research when actual outcomes cannot be verified. The Department of Community Services is moving towards outcome-based services with the 2016 request for application.

#### VIII. Legislative Update

State: Several bills have passed their respective chambers. These include the Fair Tenant Screening Act, the Homeless Youth Act, and the Homeless Student Stability Act. Other bills awaiting a vote include HB2113, which creates a task force on poverty to meet quarterly, a bill to keep homeless students in school, a bill to extend TANF for two years of education, a bill through which utilities are petitioning for exemption from document recording surcharges, and Breakfast after the Bell, permitting students to eat breakfast as part of school attendance time.

Federal: This year's HUD budget includes a proposed nine percent increase, mostly for housing rent subsidy; however, sequestration is now in effect, which will result in a five to seven percent decrease in the federal budget across all non-discretionary programs. The Weatherization, LIHEAP, and CSBG proposed budget is about the same as 2014.

#### IX. 2014 Program and Financial Outcomes Report

The year-end summary report of agency spending was discussed. Some agencies did not spend all funds available. These funds will be reallocated this year.

#### X. Other Business

The Community Action 50<sup>th</sup> Anniversary Event is March 12, 6:00 p.m. – 9:00 p.m. It includes a screening of "American Winter," a panel discussion, and a free dinner.

The Point in Time count is not yet complete. Information will be presented at the May meeting.

The WLIHA conference is May 13-14. Clark County has funds to pay for any CAAB members wanting to attend. Registration begins next week. Please contact Rebecca if you are interested in attending.

#### XI. Adjourn

Mavis Nickels moved to adjourn the meeting; Paula Martin seconded. Meeting adjourned at 9:00 a.m.

**Next meeting: May 12, 2015, 8:00 a.m. – 9:30 a.m., Center for Community Health, Room C210 C**

Lydia Sanders, Secretary  
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